

## JOB DESCRIPTION

<b>Name:</b> Vacant	<b>Role Title:</b> Public Markets Investment Analyst
<b>Line Manager Name:</b> James Beaumont	<b>Line Manager Title:</b> Head of Public markets
<b>SMCR Role:</b>	Conduct
<b>People Management Responsibilities:</b>	No

### Purpose

As a member of the Investment Team, the Public Markets Investment Analyst will play a key part in supporting decision-making and other tasks across investment, responsible investment, risk management, and monitoring processes, helping us deliver strong outcomes for investors across the LCIV fund range.

You will conduct quantitative and qualitative analysis, ensuring that processes are implemented efficiently, whilst interacting with external investment managers and contributing to client-related and ad-hoc work alongside the generation of investment ideas.

Strong alignment to LCIV Investment Beliefs is essential. The Investment team is compact, so flexibility, teamwork and curiosity are essential.

### Key Responsibilities

- Monitor LCIV Funds and investment portfolios by producing analysis using Bloomberg Enterprise and/or investment manager reports.
- Share insight with colleagues and develop ideas for enhancing reporting to investors in LCIV funds.
- Monitor fund's compliance to mandates and restrictions.
- Review of scheme performance for the boroughs.
- Prepare and monitor various measures of Investment Risk across the ACS fund range, including Liquidity, Leverage and Tracking Error.
- Develop expertise in the use of eVestment as a monitoring and screening tool.
- Participate in meetings with external investment managers and contribute to the formal monitoring process.
- Work on manager selection and fund modification projects.
- Contribute as needed to Client-related and ad-hoc projects.
- Support delivery of investment processes and procedures and contribute to enhancement of processes.
- Liaise with the LCIV Operations and Fund Accounting teams, ensure accuracy of data and help resolve day to day issues.
- Support colleagues with Fund transactions and transition projects.
- Research market trends and investment managers and develop ideas with the wider team, with a particular focus on Investment Risk.

Note: This job description is aimed to be illustrative and is not exhaustive of all the duties and responsibilities which could be contained within this position. The role holder may be asked to undertake other duties and responsibilities which are commensurate with this area of work and grade.

## Key Skills and Experience

### Essential

- Relevant degree in Business, Mathematics, Finance or Economics preferred.
- Commitment to obtaining a relevant professional qualification such as the Chartered Financial Analyst or Chartered Alternative Investment Analyst designation.
- Excellent analytical skills and advanced Excel skills.
- Accuracy and attention to detail.
- Strong written and oral communications skills.
- Well organised, strong workflow management and problem-solving skills.

### Desirable

- Coding capabilities.
- Experience with PowerBI.

## What we offer

Our values sit at the heart of everything we do. To truly foster a collaborative and supportive workplace, we offer all employees a range of benefits, including:

- From day one, you'll have on-the-job learning opportunities across a range of asset classes and exposure to leading investment managers, with plenty of hands-on experience to support your development.
- Financial support and paid study leave for relevant qualifications or professional development as part of your continuous learning journey.
- A company culture that champions innovation, continuous learning, and personal responsibility within a modern and flexible working environment.
- Employees typically work in the Southwark office a minimum of 50% per fortnight. Our Southwark office operates a hot-desk system and includes access to an on-site gym.
- A minimum of 29 days' annual leave per year, plus public holidays.
- A generous pension scheme, enhanced family-friendly policies, and a variety of insurance and wellbeing benefits.

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