

JOB DESCRIPTION

Role Holder	Vacancy
Role Title	Responsible Investment Analyst
Reporting to	Chief Sustainability Officer

Purpose

As a member of the Sustainability Investment Team, the Responsible Investment Analyst will support the Responsible Investment Manager in climate change risk reporting and analytics. Both with regards to London CIV's own annual TCFD reporting and disclosures, quarterly investment reports and client climate risk analytics.

Main Responsibilities

- Conducting analytical research on the impact of ESG factors on the performance of a range of Public and Private investment portfolios and reporting these in line with TCFD, FCA and DLUHC requirements
- Support the Responsible Investment and Investment Team by maintaining ESG and climate analytical tools, and templates and strategy monitoring.
- Support responses to client relations team for RI-related client queries
- Clearly communicate insights and technical approaches to clients verbally and in writing, including documenting analytical methodologies
- Quantifying material ESG impacts on LCIV and partner funds and reporting these in line with UNPRI, TCFD, UNSDG and UKSC guidelines

Desirable Skills

- Good communication skills combined with the strength to influence and catalyse change through engagement and stewardship of companies
- A genuine interest in the impact of climate risk on portfolio performance
- Excellent written and spoken English, with other languages desirable
- Good understanding of business and how sustainability can be integrated into investor decision-making related to risk management and environmental reporting
- Very strong organisational skills
- High competency in the use of databases, Excel spreadsheets and other analytical tools
- Good attention to detail
- Numerical proficiency with natural curiosity, and an innovative approach to problem-solving
- Personable, with a demonstrated strength in planning and executing work assignments independently
- Self-motivated, organised, detail-oriented, with a positive, "can do" attitude

Desirable Experience

- A relevant degree, (i.e. economics, finance, natural resource economics, environmental sciences) or proven work experience as a data analyst
- Experience of working with Bloomberg, Power BI and Python; desirable
- Experience of engaging with corporate entities on climate risk, desirable but not essential

Note: This job description is aimed to be illustrative and is not exhaustive of all the duties and responsibilities which could be contained within this position. The role holder may be asked to undertake other duties and responsibilities which are commensurate with this area of work and grade.

Core Values

London CIV has four core values that we aspire to as an organisation and expect from every individual who comes to work with us:

Collaboration

We work together to build and sustain strong partnerships both internally and externally

Responsibility

We are committed to deliver on our promises, meet the needs of our stakeholders and go the extra mile

Diversity

We respect and celebrate our differences and create an inclusive environment where everyone feels welcome

Integrity

We act with honesty, ethics, and respect in everything we do

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